

Request for Loan of Original Artwork

Please read, sign and return to the Art Department, 101 Hanes Art Center, CB #3405

As the Dean's Office has established a policy for displaying faculty research in the form of faculty publications, the Art Department wishes to offer the inclusion of its faculty's research through the display of *original artwork* on a rotating basis.

And as this is the display of original works of art, the Dean's office and the Art Department agree that:

1. Artwork will be selected jointly by the Dean or her appointed officers and interested Art Department faculty.
2. The Dean's office will insure the art works at the value specified by the artist.
3. The selected artwork(s) will be displayed for an agreed upon period, or up to one year. At the end of the period the Dean's office may select another artwork by the same or a different artist.
4. Since siting often affects the aesthetics of an artwork, all artists whose work is displayed will work with the Dean's office to select an appropriate site to place their work.
5. Once sited, artworks should not be moved without first notifying the artist.
6. The artist may remove a work at any time within one week's notice, to accommodate showings elsewhere or due to a sale of the artwork.

Dean or appointed officer

Art Department Representative